

# SHEFFIELD CITY COUNCIL

## Quarterly Forward Plan of Executive Decisions (including Key Decisions) 3 April 2013 To 31 July 2013.

(NOTE: 1.This schedule provides, amongst other decisions, details of those Key Executive Decisions to be taken by the City Council in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

2. The membership of decision makers are as follows:

- Page 57
- **Cabinet** - Councillors Julie Dore (Chair), Harry Harpham (Deputy Chair), Isobel Bowler, Leigh Bramall, Jackie Drayton, Mazher Iqbal, Mary Lea, Bryan Lodge and Jack Scott)
  - **Cabinet Highways Committee** – Councillors Leigh Bramall (Chair), Harry Harpham, Bryan Lodge and Jack Scott (Substitute Members :- Councillors Isobel Bowler, Julie Dore, Jackie Drayton, Mazher Iqbal and Mary Lea.)
  - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.

3. Access to Documents - Details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at [www.sheffield.gov.uk](http://www.sheffield.gov.uk), or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH

4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date decision is expected to be taken and who will take the decision?	Description of decision (NOTE: This includes details of those items or parts of those items which will be considered in private and the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?

Date decision is expected to be taken and who will take the decision?	Description of decision (NOTE: This includes details of those items or parts of those items which will be considered in private and the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?

Date decision is expected to be taken and who will take the decision?	Description of decision (NOTE: This includes details of those items or parts of those items which will be considered in private and the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?
11 Apr 2013 Leader of the Council	Council Tax Hardship Scheme (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	1/4/13	Resources Jon West Tel: 014 2037762 jon.west@sheffield.gov.uk
11 Apr 2013 Leader of the Council	Enhanced Home Support Procurement (K)	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)  Healthier Communities and Adult Social Care Scrutiny Committee	Report of the Executive Director, Communities.	2/4/13	Communities Barbara Carlisle Tel: 0114 2735439 barbara.carlisle@sheffield.gov.uk

Date decision is expected to be taken and who will take the decision?	Description of decision (NOTE: This includes details of those items or parts of those items which will be considered in private and the reasons why their consideration will be in private) K = Key Decision P = Statutory Plan - part of budget and policy framework	Cabinet Member and relevant Scrutiny Policy and Development Committee	What documents will be considered by the decision maker?	Date agenda documents available	Who can I contact about this issue and request documents, subject to availability?
26 Mar 2013 Leader of the Council	Kids Can Do Project (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	18/3/13	Children, Young People and Families Sam Martin Tel: 0114 2296140 sam.martin@sheffield.gov.uk

Page 60

**A key decision\*** is one that is either part of the budgetary/policy framework, sets or shapes a major strategy, results in income or expenditure of £500,000+, is a matter of major public concern or controversial by reason of representations made or likely affects two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's Website [www.sheffield.gov.uk](http://www.sheffield.gov.uk). Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Committee Secretariat, Legal and Governance, Town Hall, Sheffield S1 2HH email to: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)